



ZIBU Health Institute

Data Protection & Confidentiality Policy

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DATA PROTECTION & CONFIDENTIALITY POLICY

Purpose

To protect institutional, participant, student, and client data.

Policy

All data handled by ZIBU Health Institute shall be:

- Stored securely
- Accessed only by authorized personnel
- Used solely for approved purposes
- Protected from unauthorized disclosure

Data Security Measures

- Password protected systems
- Controlled access to documents
- Secure cloud storage
- Backup systems
- Confidentiality agreements

Confidentiality

All staff, mentors, reviewers, and collaborators must maintain confidentiality regarding institutional and participant information.